Payroll Administration Branch

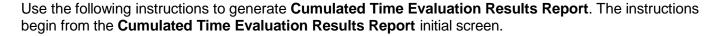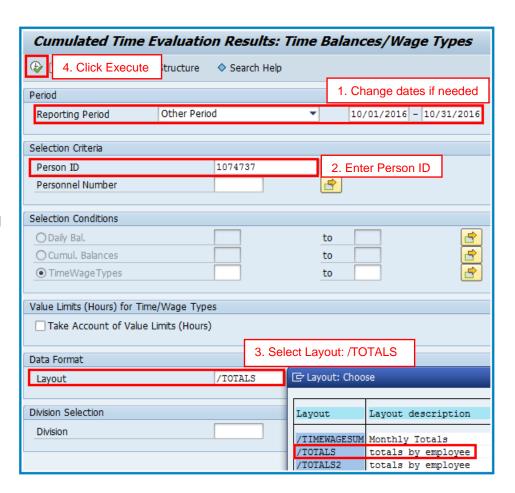### Cumulated Time Evaluation Results Report

The Cumulated Time Evaluation Results Report (**ZPT_BAL00**) allows users to view records that have successfully completed the time evaluation process.

Benefits of Running Cumulated Time Evaluation Results Report

- Easily identify hours that have been evaluated successfully, including holiday hours
- Monitor contract hours for annualized employees
- Monitor time entries for TMS 9 employees
- Monitor staff attendance

Use the following instructions to generate **Cumulated Time Evaluation Results Report**. The instructions begin from the **Cumulated Time Evaluation Results Report** initial screen.

- Select the desired **Reporting Period**. The system default is the current month.

- Enter Person ID.

- Click inside the Layout dialog box to see the match code.

- Click on the match code to view the layout selections and select "/TOTALS".

- Click on Execute.

Cumulated Time Evaluation Results: Time Balances/Wage Types

4. Click Execute

1. Change dates if needed

Period

Reporting Period | Other Period | 10/01/2016 – 10/31/2016

Selection Criteria

Person ID | 1074737 | 2. Enter Person ID
Personnel Number

Selection Conditions

Daily Bal. | to
Cumul. Balances | to
TimeWageTypes | to

Value Limits (Hours) for Time/Wage Types

Take Account of Value Limits (Hours)

3. Select Layout: /TOTALS

Data Format

Layout | /TOTALS

Layout: Choose

Division Selection

Division

Layout	Layout description
/TIMEWAGESUM	Monthly Totals
/TOTALS	totals by employee
/TOTALS2	totals by employee

Once executed, the **Cumulated Time Evaluation Results Report** will appear.

Cumulated Time Evaluation Results: Time Balances/Wage Types

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Time Wage Types

Data Select. Period 10/01/20

Date Reported	A/A code Reported	Hours Reported

Pers. Assignment	Name	Current Date	WT	Long text	Σ Number	Cost Center	EE subgrp	Functional Area
1074737	Bertha Briseno	10/17/2016	0451	Sub/Temp Absence	3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/18/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/19/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/20/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/21/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/24/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/25/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/26/2016	0451		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
				Sub/Temp Absence	**24.00**			
1074737	Bertha Briseno	10/04/2016	0100	Regular Time Pay	3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/05/2016	0100		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/06/2016	0100		2.80	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/07/2016	0100		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/10/2016	0100		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/11/2016	0100		3.00	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/13/2016	0100		3.50	CITY OF ANGELS	Temporary	0000-0000-00000
	Bertha Briseno	10/14/2016	0100		2.70	CITY OF ANGELS	Temporary	0000-0000-00000
				Regular Time Pay	**24.00**			
					48.00			

Information provided in the report includes:

- Personnel Assignment
- Date Reported
- Number of Hours Reported
- Employee Name
- A/A Code (long text)
- Cost Center